



APPLICATION FORM

WHAT PROMPTED YOU TO APPLY WITH MÉDECINS SANS FRONTIÈRES (MSF)?

Media

- MSF Homepage
 Public Media (TV, Radio, Newspaper)
 Job Advertisements
 Online Print
 XING LinkedIn
 Facebook Others

Public Event

- MSF Information Evening
 Congress
 Tropical Institute, Nursing School, etc.
 Online Events (Webinare, etc.)

Miscellaneous

- MSF Volunteers
 Other Aid Organisations

APPLICATION FOR THE POSITION OF

WHAT IS YOUR PROFESSION?

Have you applied to work for MSF before?

- Yes No

If yes, when/where

AVAILABILITY

From

Until

For how long?

Are you currently employed?

- Yes No

How many weeks notice do you need?

PERSONAL DATA

Surname

Nationality (optional)

Firstname

Date of Birth (optional)

Street

Tel (mobile)

Postcode / City

Tel (other)

Country

E-mail

Sex (optional)

female

male

diverse

PROFESSIONAL REFERENCES

Minimum two; one to be from a recent employer

These references will be checked after the interview.

Please ensure that the referees are informed that their names were given to us.

Name & Working relation to the referee	Address	Telephone / E-mail

LANGUAGES

Mother tongue

	A1 Breakthrough or beginner	A2 Waystage or elementary	B1 Threshold or intermediate	B2 Vantage or upper intermediate	C1 Effective operational proficiency or advanced	C2 Mastery or proficiency
English	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
French	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spanish	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arabic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Detailed explanations of the Common European Framework of Reference for Languages can be found: [here](#)

SKILLS

Please describe your organisational skills and experiences.

Have you ever taught and/or trained others? If yes, please describe.

Have you ever been in a line management position? If yes, please describe responsibilities, number of staff under your supervision, working environment (eg. NGO, business).

Other relevant experiences/areas of expertise/skills which you think will be useful for working with MSF.

YOUR EXPECTATIONS

I am aware that working abroad with MSF can involve:

- Working in an unstable environment with varying degrees of security risks

Yes No

- To live and work under very simple conditions, which are different from my usual way of working and living

Yes No

- To work in climatically extreme regions (e.g. deserts, tropics), which can be a physical and health challenge for me

Yes No

Regarding the above points, I would like to comment on something, which might be relevant for my possible deployment in MSF:

PRIVACY INFORMATION

All personal information provided by you in your application including all annexes is collected, processed and used by ÄRZTE OHNE GRENZEN only for the purpose of filing, analysing, identification and forwarding of your application. Your personal information is available to the respective Human Resources staff of ÄRZTE OHNE GRENZEN Germany and the sections in the international network of ÄRZTE OHNE GRENZEN / Médecins Sans Frontières. These shall not use your data for purposes other than the aforementioned.

On request, you can view your recorded personal information free of charge. Furthermore, you have the right to have completely deleted your personal data, or to have corrected any incorrect data, at any time. Please, send your related inquiry to: ÄRZTE OHNE GRENZEN e.V., Human Resources Department, Am Köllnischen Park 1, 10179 Berlin, Germany. ÄRZTE OHNE GRENZEN respects all relevant data security regulations and laws and handles data storage and deletion accordingly.

By sending us this filled-out form you accept the conditions stated above.

The general privacy conditions of ÄRZTE OHNE GRENZEN you can find in the internet under:
www.aerzte-ohne-grenzen.de

I CERTIFY THAT THE ABOVE INFORMATION IS CORRECT

Name

Place

Date

YOU HAVE COMPLETED THIS FORM, PLEASE RETURN IT, ALONG WITH THE FOLLOWING:

- Detailed **Letter of Motivation** (Why do you want to volunteer with MSF?)
- **MSF CV template in English** as mentioned on the homepage, with detailed information about job contents and responsibilities
- Copies of **diploma** and **certificates**
- According to your profession: **filled-in skill lists** as mentioned on the homepage

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